

EYITT School/Setting Support Roles

(Graduate Employment Based Route)

School/Setting Mentor

Trainees must identify a school/setting mentor who meets with them weekly to observe the trainee's teaching and care of children, gives trainees feedback, and who works closely with the visiting personal tutor to complete continual assessment and target setting.

Requirements:

- Must hold either a Level 6 qualification or possess a breadth of experience within the Early Years sector.
- Must be able to meet with the trainee on a weekly basis.

Key Responsibilities include:

- Supporting trainees so that they have a positive impact on children's progress learning and development from the outset.
- Providing effective setting/school-based training to enable trainees to carry out deliberate practice.
- Meeting formally with the trainee each week to offer guidance and support and to celebrate strengths and developments.
- Setting targets to guide the trainee on how to move from A to B (where are they now, where do they need to be, how do they get there).
- Giving detailed feedback each week in response to the targets set plus note impact on children's learning, development and progress.
- Planning and monitoring the trainee timetable to ensure coverage of the 0-5 age range.
- Promoting trainee development through:
 - Collaborative teaching.
 - Structuring appropriate learning opportunities in the setting/school including facilitating dialogue with other expert colleagues and teachers.

- Providing challenges.
- Supporting them with subject and curriculum knowledge development.
- Communicating effectively with colleagues with whom the trainee is also working*

**Including liaising with the lead trainer. For example, it is good practice for a setting to release their EYITT trainee for regular study days, for example for two days a month, so they can study and work on their e-portfolio, teaching file and reflective accounts (assignments). As school/setting mentor you will be able to reinforce the importance of this to the lead trainer.*

Note: All mentors must attend training at the beginning of the year and engage with programme documents on the VLE.

Setting Based Lead Trainer

Each setting has also been asked to identify a lead trainer in the setting, normally a manager or senior colleague in the setting, who maintains an overview of the trainee's support progress on the EYITT programme.

Key Responsibilities include:

- Overseeing the trainee's training in the setting and beyond with the aim of maximising their experience and ensuring that they are fully supported.
- Overseeing the mentoring role in the setting and appoints a new mentor if changes are required.
- Monitoring the use of funding to ensure this is fully utilised to support trainees on the EYITT programme.

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